2018-2019 Nabrotzky Piano Studio
Policies and Contract

- **Schedule**: I teach piano lessons year-round Mondays through Saturdays. I typically do not teach on major holidays like Thanksgiving and Christmas. I also take a one-week vacation in the spring and summer during the school breaks for Peel School District. Thus, I offer 48 lessons per year—an average of four per month.
- **Fees**: I charge $23 for each 30-minute lesson, $35 for each 45-minute lesson, and $46 for each 60-minute lesson. I recommend that elementary level students (Prep-Level 4) have 30-minute weekly lessons, intermediate level students (Level 5-Level 8) have 45-minute weekly lessons, and advanced students have 60-minute weekly lessons (Level 9-10). Parents are responsible for paying festival and RCM examination fees. I charge a $1 fee per day for late payment.
- **Billing**: I give you one yearly invoice for 48 lessons with the total amount divided it into twelve equal monthly payments. Each payment is due by the 10th day of each month.
- **Payment Methods**: I accept cash, checks, and etransfers. Please make your checks payable to Jillyne Nabrotzky. Please send etransfers to jillyne.nabrotzky@gmail.com.
- **Missed Lessons**: I do not give refunds for lessons you miss on your reserved day and time. However, if you give me at least a 24-hour notice, I will allow you to make them up if possible within a two-week period.
- **Materials**: Each student needs a three-ring binder, metronome, and piano books. For your convenience, I can purchase piano books for you at discount prices or lend you used books.
- **Promptness**: Please be on time. I schedule students back-to-back, so I can't give you your full lesson if you arrive late.
- **Trial Period**: I give new students a two-week trial period. Please sign and return this contract at the end of this period if you desire to continue lessons.
- **Termination**: Please give me at least a two-week notice if you decide to stop taking lessons.

I _____, hereby certify that I have read
student's name (parent's name if student is a minor)

the above policies and accept them.

Furthermore, I _____, hereby reserve
student's name (parent's name if student is a minor)

_____ @ _____ at Nabrotzky Piano Studio and agree to pay _____
day of the week *time of day* *amount*

per year for this spot in twelve equal installments by the 10th day of each month.

_____ _____
student's signature (parent's signature if student is a minor) *date*